1. Is the Website for: **Personal** or **Business** ?

​

2. What services do you offer, or would like to offer ?

​

3. Do you need **Ecommerce**, or just the ability to accept payments ?

​

4. Do you run a **Hotel**, **Guesthouse**, **Gite**, etc, and need the ability to take bookings ?

​

5. Do you currently have a **LOGO** ?

​

6. Do currently have a **Colour Scheme**, or have an idea of what you would like ?

​

7. Do you have any **Images** you would like to use ?

​

8. Do you have, or will you have any **Social Media**, *ie*(**Facebook**) you would like included ?

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9. Would you like the ability to **Chat** (*live or otherwise*) with you site visitors ?

​

10. What Features/Pages would you like included:  
     a. **About Us** (*with team members*)  
     b. **Newsletter Signup**

 c. **Social Integration** ie(***Facebook***, ***Twitter***, *etc*)

     d. **Site Search**  
     e. **Multilingual**

     f.  **Ecommerce/Accept Payments**

     g. **On-line Booking Facility**

     h. **Digital Downloads**  
     i.  **Blog**  
     j. **Contact Form** (*what information do you need to collect?*)  
     k. Do you require **Member Pages** ?  
       
Do you have someone that an look after **site content** with regard to the **Blog** or **collation** of materials to **Download** etc, or do you need a maintenance contract ?

Another very important thing to consider, **ALL** the **Websites** I design are **GDPR** compliant, unlike the majority (90% +) of sites currently live online. The fines for not being compliant are very high, and not worth the risk.